

Willow Glen Estates at Beau Rivage Plantation Homeowners Association Clubhouse Rental Agreement

Upon using the **Willow Glen Estates at Beau Rivage Plantation Homeowners Association** clubhouse, I hereby agree to follow the rules and regulations established for the **Willow Glen Estates at Beau Rivage Plantation Clubhouse**. The pool may not be reserved for private functions.

I hereby reserve the clubhouse for use on (date) _____ beginning at _____ through _____ for _____ (birthday party, holiday party, etc.). **Per the applicable Executive Order by Governor Cooper concerning COVID-19, indoor events must follow state maximum gathering numbers until further notice.**

I hereby submit payment of \$ _____ payable to **Willow Glen Estates at Beau Rivage Plantation HOA** to cover the cost of the rental fee and a \$300 security deposit in a separate check, to be refunded within ten (10) days after the clubhouse has been inspected and found to be in good order and the key has been returned.

Please Check each box that applies. Maximum rental is 8 hours. Additional hours may ONLY be added to the Standard rental time. Anything over 8 hours will need HOA Board of Directors approval. **Rental Hours are between 8am and 11pm.**

- Standard Rental 4 hours - \$50
- Double Rental 8 hours - \$100
- Additional 1 hour - \$15
- Additional 2 hours - \$30
- Additional 3 hours - \$45

Please note that the time to Set Up and Clean Up needs to be included in your rental time.

Please DO NOT lock or deadbolt the side ramp door at any time during your event. The use of the Willow Glen Clubhouse bathrooms are to be accessible at ALL times by homeowners and their guests.

The HOA will not be responsible for deep cleaning or disinfecting before and after events. The HOA standard cleaning of the clubhouse does not guarantee that the clubhouse is free of COVID-19. The homeowner will be responsible for cleaning all surfaces before and after events as needed.

I agree, at the conclusion of my function, to remove all trash and food from the clubhouse and place it in the trash cans provided outside the clubhouse. This includes vacuuming the premises, cleaning counter tops, furniture replaced to original setting, and cleaning of stove and fridge if necessary. The HVAC thermostat needs to be set to 75 degrees upon departure in the summertime and 65 degrees upon departure in the wintertime.

I agree, to be responsible for damage to the facility and its contents beyond normal ordinary wear and tear.

I agree, to accept all responsibility of the clubhouse use. Any and all damages will be the sole responsibility of the homeowner. In the event of an accident or injury, I, the homeowner will be responsible for the liability insurance deductible. If, for some reason damages do occur I am aware that I will forfeit my deposit and my HOA account will be charged for the cost of the repairs.

I agree, to indemnify and hold harmless, Premier Management Company and the Willow Glen HOA, from and against any and all claims, including COVID-19 related claims, that may or may not arise following an event held at the Willow Glen Clubhouse.

Date: _____

Homeowner Name and Address: _____

Homeowner Phone and Email: _____

Homeowner Signature: _____

Premier Management Company Representative: _____

Deposit received _____ Check number _____

Rental fee received _____ Check number _____

Date key returned _____

Date deposit returned _____

Please be advised the inside and outside of the clubhouse are monitored by surveillance cameras

**Keys may be picked up and dropped off with:
The Willow Glen Social Committee or Key
Representative within your community.
** Please be sure to contact in advance ****